

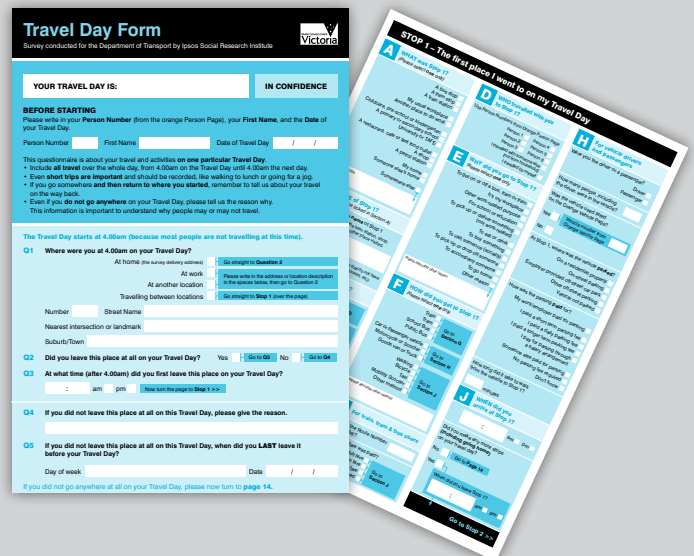
Victorian Integrated Survey of Travel and Activity

“A Survey of Day-to-Day Travel”



HELPFUL HINTS FOR COMPLETING THE TRAVEL DAY FORM

The Travel Day Form has been designed to allow any type of travel or activity to be recorded. At first glance, this may make it look quite complex. However, a lot of travel can be described by simply ticking the relevant boxes. Also, not every question relates to every piece of travel. In this way, most travel and activities can be reported quite easily.



General instructions

- A blue Travel Day Form should be completed for each household member aged 5 and over, even if they do not make any trips.
- Use the blue Travel Day Form to record what **actually** happened on your Travel Day, even if you don't think this represents your normal travel behaviour.
- If you are uncertain about which box to tick, you can write a description in the available spaces or next to the question.
- All travel, for any activity conducted on your Travel Day, should be recorded. If there is any information that you do not wish to provide, simply put a line through the question.

The remainder of this booklet provides examples and hints for filling out the Travel Day Form.

RECORDING WALKING AND CYCLING TRAVEL

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RECORDING PUBLIC TRANSPORT JOURNEYS

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RECORDING TRAVEL BY CAR AND OTHER PASSENGER VEHICLES

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RECORDING ADDRESSES IN THE TRAVEL DAY FORM

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For other questions not answered here...


If you have further questions about the survey, you can contact the Travel Survey Team on **1800 816 337 (freecall)**. Information is also available from the Department of Transport's website (www.transport.vic.gov.au/vista) or by email (vista@transport.vic.gov.au).

TRAVEL BY WALKING AND CYCLING

People often walk or cycle for local trips. Walking and cycling also form important links to other methods of travel. However, walking and cycling can often be overlooked when we think about 'transport'.

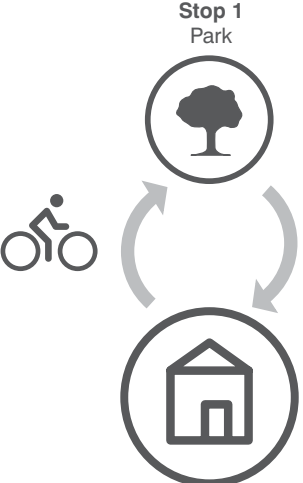
Tips for completing walking and cycling travel:

- In the survey, **all activities completed outside of the home** should be reported. This includes leaving the home 'just to go for a walk'.
- **Please remember to include short trips** made during the day, such as a walk to lunch or a café.
- **You do not need to record the walking entirely within the same location** (for example, around a shopping centre, to swap trains at a station, or across different floors of an office building). Simply record the details of when you first got to the place, and when you eventually left.
- **If you walked to a tram stop, bus stop or train station** to catch public transport, this leg of your journey should be included on your Travel Day Form.



A	WHAT was Stop 1? (Please select one only)
	A bus stop <input checked="" type="checkbox"/>
E	WHY did you go to Stop 1? Please select one only
	To get on or off a bus, tram or train <input checked="" type="checkbox"/>
F	HOW did you get to Stop 1? Please select one only
	Walking <input checked="" type="checkbox"/>

- **If you are going for a walk or jog around the block, or a recreational bike ride**, split the trip into two parts: where you walked, jogged or cycled to (the furthest street or landmark from your starting place) and back again.



If going for a walk, jog or recreational bike ride, specify a point along the way as your 'travel destination'...

A	WHAT was Stop 1? (Please select one only)
	Somewhere else <input checked="" type="checkbox"/>
	Please describe Park

...before returning to your start place on the next Stop.

A	WHAT was Stop 2? (Please select one only)
	My home <input checked="" type="checkbox"/>

TRAVEL BY PUBLIC TRANSPORT

When recording your public transport journeys in the Travel Day Form, **it is easiest to think about each individual stage of your travel**. For instance, if you drive to the station, catch the train to the city, and then walk to work, your travel would be recorded across three 'Stop' pages in the blue Travel Day Form. This travel is shown in the example below:

Home	Stop 1 Station	Stop 2 Station	Stop 3 Work
	A WHAT was Stop 1? <i>(Please select one only)</i>	A WHAT was Stop 2? <i>(Please select one only)</i>	A WHAT was Stop 3? <i>(Please select one only)</i>
	A train station <input checked="" type="checkbox"/>	A train station <input checked="" type="checkbox"/>	My usual workplace <input checked="" type="checkbox"/>
	B NAME of Stop 1? <i>(the place ticked in Section A)</i>	B NAME of Stop 2? <i>(the place ticked in Section A)</i>	B NAME of Stop 3? <i>(the place ticked in Section A)</i>
	Box Hill	Hawthorn	BJ's Bakery
	E WHY did you go to Stop 1? <i>Please select one only</i>	E WHY did you go to Stop 2? <i>Please select one only</i>	E WHY did you go to Stop 3? <i>Please select one only</i>
	To get on or off a bus, tram or train <input checked="" type="checkbox"/>	To get on or off a bus, tram or train <input checked="" type="checkbox"/>	It's my workplace <input checked="" type="checkbox"/>
	F HOW did you get to Stop 1? <i>Please select one only</i>	F HOW did you get to Stop 2? <i>Please select one only</i>	F HOW did you get to Stop 3? <i>Please select one only</i>
	Car or Passenger vehicle <input checked="" type="checkbox"/>	Train <input checked="" type="checkbox"/>	Walking <input checked="" type="checkbox"/>
	J WHEN did you arrive at Stop 1?	J WHEN did you arrive at Stop 2?	J WHEN did you arrive at Stop 3?
	7 : 55 am <input checked="" type="checkbox"/> pm <input type="checkbox"/>	8 : 15 am <input checked="" type="checkbox"/> pm <input type="checkbox"/>	8 : 20 am <input checked="" type="checkbox"/> pm <input type="checkbox"/>
	When did you leave Stop 1?	When did you leave Stop 2?	When did you leave Stop 3?
	7 : 58 am <input checked="" type="checkbox"/> pm <input type="checkbox"/>	8 : 15 am <input checked="" type="checkbox"/> pm <input type="checkbox"/>	12 : 30 am <input checked="" type="checkbox"/> pm <input type="checkbox"/>

Tips for reporting public transport travel

- If a station name is provided in Section B, you do not need to provide an address in Section C. Addresses of stations are already known by the Survey Team.
- Even short public transport trips, such as travelling on a tram or bus for a few hundred metres, are important and should be recorded.
- Please write in the route number for tram or bus travel *if you know it*. This can help identify the location of where you got on or off the vehicle.
- Your departure time may be the same as your arrival time. This is quite common when leaving a public transport stop, as illustrated in the example above.
- Any transfers between different public transport vehicles (such as swapping trams, or switching from a bus to a train) should be recorded as a stop in the Travel Day Form. If the transfer occurs at the one location – such as within a station – the linking walk travel does not need to be shown. Page 2 has more information about walking to and from public transport.

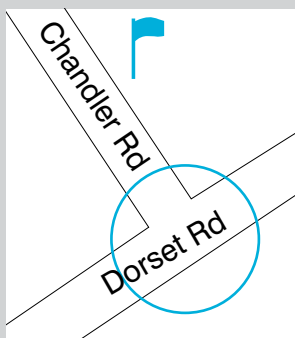
TRAVEL BY CARS, MOTORCYCLES AND OTHER PASSENGER VEHICLES

Tips for reporting passenger vehicle travel

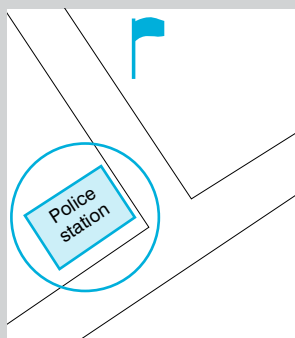
- Travel in any vehicle should be recorded, even if it is not owned by you. This could include travel in company cars or other fleet vehicles.
- Unless you are employed as a professional driver, **any vehicle travel made as part of your work should be recorded**. This includes travel to or from meetings.
- **If you are a professional driver** (a taxi driver, a truck driver, or someone who is employed to transport goods or people for a living) you do not need to fill in your work travel across the day. However, you should still record your personal travel in the Travel Day Form, including travel to or from your workplace or depot.
- There are a lot of different vehicles on the road. On the Travel Day Form, these are summarised as three groups: 'Car/Passenger vehicle'; 'Motorcycle/Scooter'; and 'Goods van/Truck'. Drivers of **utes, 4WDs, SUVs, passenger vans and people movers** should record these as a 'Car/Passenger vehicle'.

REPORTING ADDRESSES IN THE TRAVEL DAY FORM

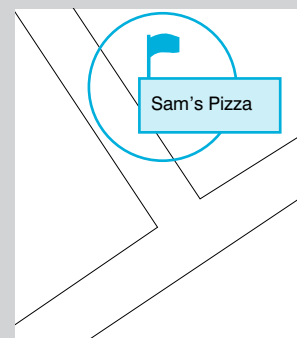
- Address information is clearly important for understanding the origins and destinations of people's travel. **An exact street address should be provided wherever possible.**
- **If you do not know the full address of where you travelled to**, please provide whatever information that you do know. This could be:



Use of a nearby intersection



Use of a nearby landmark



Use of the place name

Somewhere else <input checked="" type="checkbox"/>	Please provide address or location description below
Street number	
Street Name	<i>Chandler Rd</i>
Nearest intersection or landmark	<i>Dorset Rd</i>
Suburb/Town	<i>Boronia</i>

Somewhere else <input checked="" type="checkbox"/>	Please provide address or location description below
Street number	
Street Name	
Nearest intersection or landmark	<i>Police Station</i>
Suburb/Town	<i>Boronia</i>

Please write in the name of Stop 1 – This is the name of the train station, shop, workplace, school or other place visited.	Please provide address or location description below
<i>Sam's Pizza</i>	
Street Name	<i>Chandler Rd</i>
Nearest intersection or landmark	
Suburb/Town	<i>Boronia</i>

... or any other combination.